

Checklist before moving out

- Only damage - not caused by wear and age - and missing things are deducted from your housing deposit.
- Before the inspection the accommodation must be vacated and cleaned. Keys and chips must be handed in to StudieBolig Syd or the janitor - and nobody else! If keys are lost or not handed in in due time the locks will be changed at the expense of the tenant moving out of the accommodation. If the chips are lost or broken new ones must be paid for.
- If the accommodation is supplied with carpets, mattresses, and shower curtain these items will be cleaned at the expense of the tenant moving out of the accommodation.
- The cleaning of the accommodation is undertaken by the tenant leaving the accommodation. If the accommodation is not clean by the inspection date, the cleaning costs will be deducted from the housing deposit. Any paint job ordered by the janitor must be made by a professional painting company. The costs will be deducted from the housing deposit.

NOTICE: Please be aware of the following: (with the exception that accommodations are not alike as regards equipment):

- The accommodation must be cleaned (remember to clean beneath the furniture, radiators, shelves, cupboards, drawers)
- Do only use a wringed cloth when scrubbing wooden floors
- Spider webs and dust must be removed and the walls must be vacuum cleaned. NEVER use a wet cloth for the ceiling
- Windows must be cleaned on both sides (at UK only clean inside window). Blinds are washed thoroughly - can be made in the shower booth
- Doors/cupboard doors must be cleaned. Shelves are cleaned along with door frames. Possible stickers are to be removed: use salad oil for this purpose, NO sharp items should be used
- Furniture (also behind cushions) is vacuum cleaned and washed off with a wet cloth
- In the bathroom mirrors, toilet + seat, outlet grating, floors and walls in the shower booth should be descaled. Watertrap in shower must be cleaned/emptied
- The kitchen must be cleaned. Remember the inside of cupboards, fridge and oven - also behind the oven. Remember to clean the exhaust hood and ventilation as well
- Contact the janitor or the accommodation office if you are in doubt
- **REMEMBER** to inform the national register, the postal service, and the accommodation office of your new address.

REMEMBER to hand in keys, chips and bike tags in due time

Good advice how to clean your accommodation:

https://drive.google.com/file/d/1BeYxDdkbzG9X4MpMZ_6KO6kOz6EXgwPL/view

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